

Procurement Report for Amherst Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 03/22/2023

Status: CERTIFIED

Certified Date : 03/22/2023

**Procurement Information:**

Question		Response	URL (If Applicable)
1.	Does the Authority have procurement guidelines?	Yes	<a href="http://www.AmherstIDA.com">www.AmherstIDA.com</a>
2.	Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3.	Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4.	Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5.	Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6.	Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7.	Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8.	Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a.	If Yes, was a record made of this impermissible contact?		
9.	Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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**Procurement Transactions Listing:**

<b>1. Vendor Name</b>	ASG 365, LLC	<b>Address Line1</b>	1763 Baseline Road
<b>Type of Procurement</b>	Technology - Consulting/Development or Support	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	GRAND ISLAND
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	14072
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$8,015.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	IT services

<b>2. Vendor Name</b>	Amherst Chamber of Commerce	<b>Address Line1</b>	400 Essjay Rd
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	AMHERST
<b>Award Date</b>	11/1/2017	<b>State</b>	NY
<b>End Date</b>	12/31/2025	<b>Postal Code</b>	14221
<b>Fair Market Value</b>	\$5,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$5,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Investor package for marketing initiatives

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<b>3. Vendor Name</b>	Camoin Associates	<b>Address Line1</b>	120 West Avenue
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	Suite 303
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	SARATOGA SPRINGS
<b>Award Date</b>	6/22/2022	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12866
<b>Fair Market Value</b>	\$18,700.00	<b>Plus 4</b>	
<b>Amount</b>	\$18,700.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$18,700.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Commission of Agribusiness Feasibility Study for the Town of Amherst

<b>4. Vendor Name</b>	Grabber & Sons Landscaping, Inc.	<b>Address Line1</b>	3242 Harlem Rd
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	CHEEKTOWAGA
<b>Award Date</b>	10/15/2022	<b>State</b>	NY
<b>End Date</b>	4/30/2023	<b>Postal Code</b>	14225
<b>Fair Market Value</b>	\$6,300.00	<b>Plus 4</b>	
<b>Amount</b>	\$6,300.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$6,300.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	2022/23 snowplow contract services.

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<b>5. Vendor Name</b>	Hurwitz & Fine, PC	<b>Address Line1</b>	1300 Liberty Building
<b>Type of Procurement</b>	Legal Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	BUFFALO
<b>Award Date</b>	5/13/2016	<b>State</b>	NY
<b>End Date</b>	12/31/2023	<b>Postal Code</b>	14202
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$0.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$12,533.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Firm hired in 2016 as both Transaction Counsel and General Counsel. Hired at hourly rates outlined in Agreement.

<b>6. Vendor Name</b>	Invest Buffalo Niagara, Inc.	<b>Address Line1</b>	257 West Genesee St
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	Suite 600
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	BUFFALO
<b>Award Date</b>	1/20/2017	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	14202
<b>Fair Market Value</b>	\$20,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$20,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$20,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Investor package for economic development marketing initiatives

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<b>7. Vendor Name</b>	The Bonadio Group	<b>Address Line1</b>	6400 Sheridan Dr
<b>Type of Procurement</b>	Financial Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	AMHERST
<b>Award Date</b>	1/1/2014	<b>State</b>	NY
<b>End Date</b>	12/31/2023	<b>Postal Code</b>	14221
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$8,050.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$8,200.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Accounting Services

<b>8. Vendor Name</b>	The Martin Group, LLC	<b>Address Line1</b>	620 Main Street
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	BUFFALO
<b>Award Date</b>	2/2/2022	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	14202
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$38,790.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$22,650.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Marketing (branding) of the specialty medical corridor along Interstate-290 in the Town of Amherst

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**Additional Comments**